**Call for Proposals — UC Berkeley Library and Museum Professionals**

The Townsend Fellowships program supports the research of library and museum professionals at UC Berkeley. Library and Museum Fellows join the Townsend Fellows group Tuesdays during the academic year from 12–2pm to discuss work in progress. The Townsend Fellows group includes UC Berkeley faculty, Ph.D. students, and postdoctoral fellows.

The purpose of the fellowship is to further the research of the individual recipients and to promote the exchange of ideas across disciplines by providing fellows the opportunity to meet and engage with colleagues in other departments. However, the project need not be "interdisciplinary" by definition, and awards are based on the scholarly merit of the applicant’s application. The selection committee will take into consideration the research project's potential interest to scholars in different fields of the humanities and the likelihood of the applicant’s contribution to interdisciplinary discussion.

**Eligibility**

All full-time library and museum professionals at UC Berkeley whose research and experience significantly involve humanistic material or problems that have a significant bearing on the humanities are eligible to apply. Graduate students employed at UC Berkeley libraries or museums are not eligible but may apply through the Townsend Dissertation Fellowship.

The award of a Townsend Fellowship carries with it the understanding that recipients will attend the weekly meetings throughout the year, present current research, respond formally to other fellows’ work, and participate actively in discussions.

**Application Deadline**

Friday, November 9, 2018 – received by 5:00 pm.

**Grant Provision**

Library and Museum Fellows receive a $3,000 research allowance that may be used for books, professional travel, computer equipment, or any other approved research expense.

*For questions about the program, please contact the Townsend Center for the Humanities at townsend\_fellowships@berkeley.edu or 510-643-8082.*

**Application Guidelines**

All library and museum professional applicants must submit the following materials:

1. A completed application cover sheet.
2. A cover letter containing an under 200-word summary of the project to be undertaken.
3. A detailed description of the proposed work and its significance. The description should be no more than 1000 words. (If images are referenced in the proposal that cannot be inserted into the document, they may be included in one separate attachment.)
4. A curriculum vitae.
5. Two letters of recommendation, sent under separate cover. One letter must be from a supervisor, evaluating the research project in relation to the applicant’s career as a library or museum professional and indicating the unit’s approval. The second letter may be from any person, either within or outside of UC Berkeley, in a position to evaluate the applicant and the proposed project.

**Cover letters and letters of recommendation should be addressed to Director Timothy Hampton.**

**Submission Guidelines**

**The Townsend Center requires all application materials to be sent electronically with the exception of letters of recommendation, which may be sent either electronically or in hard copy.**

**Email submissions:** Please create one Word document that contains all of the materials stipulated above (excluding the letters of recommendation). Please include your last name, first initial, and “LibraryMuseum\_2019-20” in the filename, e.g., **Smith\_J\_LibraryMuseum\_2019-20.docx**

Send the file as an attachment in an email to **townsend\_applications@berkeley.edu**.

Recommendations in hard copy may be mailed or delivered to:

Fellowships

Townsend Center for the Humanities

University of California, Berkeley

220 Stephens Hall  
Berkeley, California 94720-2340

**Application Cover Sheet — UC Berkeley Library and Museum Professionals**

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| Name: | | **Unit:** | |
| **Mailing address:** | | | |
| **Email address:** | | | |
| **Title of project:** | | | |
| **Reference 1 (Supervisor)** | | | |
| **Name:** | **Unit:** | | **Email address (required):** |

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| --- | --- | --- |
| **Reference 2** | | |
| **Name:** | Unit/Organization: | **Email address (required):** |

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| Dept ID and CF2 will be requested from financial manager upon award. | | |
| **Financial Manager** | | |
| **Name:** | Unit: | **Email address (required):** |